



October, 2017

Dear Parent:

Attached is the Saint Patrick High School Tuition Assistance application for the Class of 2022. **All three pages of information must be completed.** Also included is an information sheet outlining the conditions for receiving Tuition Assistance as well as the procedures with dates and deadlines.

A copy of your 2016 tax return must accompany your application to be considered. We expect financial information from both parents in cases of divorced/separated parents as well as parents who never married, regardless of their legal relationship or financial obligations as decided by the courts. If either parent is remarried, we also expect financial information from their spouse. Saint Patrick High School will also perform a credit check as part of the process, and a \$25.00 check or money order (made out to Saint Patrick High School) is also required.

Please return the completed application, a copy of your 2016 tax return (1040 form), and a \$25.00 check or money order beginning December 2, 2017 and no later than January 11, 2018. No application will be considered without all of this information.

Tuition Assistance award letters will be mailed the week of January 22, 2018. Please note that we will also require a copy of your 2017 tax return by March 15, 2018.

If you have any questions or need further information, please do not hesitate to call me or Mary Trampas at 773-282-8844 extension 287.

Sincerely,

Jon Baffico
Principal

SAINT PATRICK HIGH SCHOOL
CONDITIONS FOR TUITION ASSISTANCE
CONSIDERATION AND RENEWAL

1. *There must be demonstrated financial need as evidenced by information supplied on the application for Tuition Assistance.*
2. *All required forms and procedures must be completed and returned by the designated DEADLINE.*
3. *Saint Patrick High School will perform a credit check as part of the process for Tuition Assistance.*
Please include a check or money order for \$25.00 PAYABLE TO Saint Patrick High School.
4. *Students receiving Tuition Assistance from Saint Patrick High School must show evidence, during the course of each year that they are making a serious effort in their studies and required school work. Students must maintain a minimum of a C average (2.0). Failing or multiple "D" grades will eliminate them from program participation and result in forfeiture of the grant.*
5. *We expect responsible conduct from all of our students, particularly those on Tuition Assistance. Students who are not following school procedures risk being dropped from the program and forfeit their grant. A good attendance record and a clean disciplinary record have a positive effect on class grades.*
6. *Each student receiving Tuition Assistance will be assigned some task to perform in or around school. These tasks are assigned by the Principal, and choice of assignments is not the prerogative of the student. All assigned tasks must be done with consistency and responsibility. Students who are neglectful or irresponsible are dropped from the program and forfeit the grant.*
7. *Students receiving Tuition Assistance are also required to write a letter twice a year to their assigned benefactors who contribute so generously to our school and make our Tuition Assistance Program possible.*

Name of Student(s) Applicant(s):

Student (1) Grade Entering in Fall 2018 Birthdate

Student (2) (Saint Patrick sibling) Grade Entering in Fall 2018 Birthdate

Home Address _____ City _____ Zip _____

(_____) _____ (_____) _____
Home Phone Number **Cell Phone Number** **Elementary School**

Is Students Father or Grandfather a Graduate of Saint Patrick High School? If yes,

Name _____ **Year of Graduation** _____

Which of the following BEST describes the relation of the head(s) of household to the dependent(s)? _____

- | | | |
|--------------------------|--------------------------------|------------------------|
| 1. Father and Mother | 4. Single Parent | 7. One Guardian |
| 2. Mother and Stepfather | 5. Single Parent/Widowed | 8. Two Guardians |
| 3. Father and Stepmother | 6. Single Parent/Never Married | 9. Child/Ward of State |

	FATHER (or Male Guardian)	MOTHER (or Female Guardian)
<u>NAME</u>	_____	_____
<u>HOME/CELL PHONE</u>	_____	_____
<u>ADDRESS</u>	_____	_____
<u>DATE OF BIRTH</u>	_____	_____
<u>E-MAIL ADDRESS</u>	_____	_____
<u>EMPLOYER</u>	_____	_____
<u>WORK ADDRESS</u>	_____	_____
<u>BUSINESS PHONE</u>	_____	_____
<u>POSITION</u>	_____	_____
<u>YEARS WITH COMPANY</u>	_____	_____
<u>HOW OFTEN DO YOU RECEIVE A PAYCHECK?</u>	_____	_____
<u>AMOUNT OF TAKE-HOME PAY EACH CHECK</u>	_____	_____

Dependents (All persons receiving at least 50% support from person(s) listed above.)

<u>Name</u>	<u>Yr. In School</u>	<u>School (Current)</u>	<u>Tuition Cost 2015-16</u>	<u>Amount Paid by Family in 2015-2016</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

2016 TAX FORMS OF ALL WORKING PARENTS/GUARDIANS MUST BE ATTACHED IN ORDER FOR THIS APPLICATION TO BE CONSIDERED

Please Note: We will require your 2017 tax forms by March 15, 2018.

<u>INCOME</u>	<u>ANNUAL</u>	<u>OR</u>	<u>MONTHLY</u>
FATHER'S SALARY BEFORE TAXES	_____		_____
MOTHER'S SALARY BEFORE TAXES	_____		_____
OTHER ANNUAL INCOME (Interest, Welfare, Food Stamps, Alimony, etc.)	_____		_____
Pension, Social Security, Child Support	_____		_____
TOTAL ANNUAL INCOME (Form 1040, Line 22)	_____		_____

FEDERAL INCOME TAX INFORMATION

2016 TAX REFUND (Form 1040, Line 76a)	_____
2016 TAX DUE (Form 1040, Line 78)	_____

<u>EXPENSES</u>	<u>ANNUAL</u>	<u>OR</u>	<u>MONTHLY</u>
RENT OR MORTGAGE PAYMENT	_____		_____
REMAINING MONTHLY PAYMENTS (Gas, Electricity, Water)	_____		_____
<u>DEBT</u>			
Credit Card	_____		_____
Private School Tuition or School Loans	_____		_____
Other	_____		_____
TOTAL EXPENSES LISTED:	_____		_____

LIQUID ASSETS

CASH, CHECKING, SAVINGS	_____
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FAMILY LIABILITIES

NON-REIMBURSABLE MEDICAL DEBTS	_____
OTHER	_____
TOTAL LIABILITIES LISTED	_____

We declare the information reported on this form, to the best of our knowledge is true, correct, and complete. Falsification of any of the information on this application will render this application invalid, and the family will not be eligible for consideration for any form of financial aid. Also, at times individual donors or foundations that provide scholarship support to your student may request a copy of the student's grades. By signing this form you are giving Saint Patrick High School permission to release this information.

DATE: _____
_____ Signature of Parent/Guardian
_____ Signature of Parent/Guardian

All items must be answered. If a particular item does not pertain to you, please write "DNA" in the proper space. This means "does not apply." Completed applications must be returned to Saint Patrick High School. The information on this form is confidential. This application will be reviewed by the Tuition Assistance Committee.

Saint Patrick High School admits qualified students without regard to race, color, nationality, or ethnic origin.

**PLEASE RETURN THIS FORM BY JANUARY 11, 2018
 ALONG WITH A COPY OF YOUR TAX FORM, AND
 \$25.00 PAYMENT TO:**

**Tuition Assistance Committee
 Saint Patrick High School
 5900 West Belmont Avenue
 Chicago, Illinois 60634-5199**

2016 TAX FORMS OF ALL WORKING PARENTS/GUARDIANS MUST BE ATTACHED IN ORDER FOR THIS APPLICATION TO BE CONSIDERED

Please Note: We will require your 2017 tax forms by March 15, 2018.

Letter to Tuition Assistance Committee

Please give a brief description of your reason(s) for requesting Tuition Assistance: